

**Composing a Harmonious Case for Compliance  
in 6.1 (Full-time Faculty) and 6.2.b (Program Faculty)**

SACSCOC Annual Meeting  
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**Websites referenced in presentation:**

**Accreditation and Assessment website:** <https://www.utm.edu/assessment/>  
(Click on “Assessment Forms” to access all of our assessment and accreditation-related templates.)

**IPEDS College Navigator:** <https://nces.ed.gov/collegenavigator/>

**Tennessee Accreditation Network:** [www.utm.edu/tan/](http://www.utm.edu/tan/)

**Sample Workload Summary Table:**

Dept./College	Fall 2017			Spring 2018		
	< 0.8	0.8 ≤ x ≤ 1.3	> 1.3	< 0.8	0.8 ≤ x ≤ 1.3	> 1.3
Agriculture, Geosciences, and Natural Resources	4 (12.9%)	24 (77.4%)	3 (9.7%)	2 (6.3%)	30 (93.8%)	0 (0%)
Family and Consumer Sciences	0 (0%)	5 (83.3%)	1 (16.7%)	0 (0%)	6 (100%)	0 (0%)
College of Agriculture and Applied Sciences	4 (10.8%)	29 (78.4%)	4 (10.8%)	2 (5.3%)	36 (94.7%)	0 (0%)
Visual and Theatre Arts	5 (8.3%)	71 (83.3%)	3 (3.8%)	3 (3.8%)	71 (89.9%)	5 (6.3%)
College of Humanities and Fine Arts	5 (6.3%)	71 (89.9%)	3 (3.8%)	3 (3.8%)	71 (89.9%)	5 (6.3%)
University-Wide	17 (6.1%)	239 (85.4%)	24 (8.6%)	17 (6.1%)	238 (85%)	25 (8.9%)

**Sample Program Summary Tables:**

**Semester Credit Hours Taught by Full Time vs Part Time Faculty  
Disaggregated by Undergraduate Program  
Main Campus**

(Semesters in which the percentage of semester credit hours taught by full-time faculty fall below 70% are highlighted in yellow.)

College	Program		Fa 15	Sp 16	Fa 16	Sp 17	Fa 17	Sp 18
College of Applied Sciences	B.S. with a major in Geosciences	Number of FT	78	91	86	67	67	73
		Percent of FT	100	100	100	100	100	94.8
		Number of PT	--	--	--	--	--	4
		Percent of PT	--	--	--	--	--	5.2
	B.S. with a major in Agriculture	Number of FT	266	195	279	285	279	286
		Percent of FT	94.3	93.8	95.2	94.4	93.9	92.6
		Number of PT	16	13	14	17	18	23
		Percent of PT	5.7	6.3	4.8	5.6	6.1	7.4
	Number of FT	258	110	266	272	245	267	

**Semester Credit Hours Taught by Full Time vs Part Time Faculty  
Disaggregated by Undergraduate Program  
UT Martin Selmer Center  
Aggregate 2017-18**

(Semesters in which the percentage of semester credit hours taught by full-time faculty fall below 40% are highlighted in yellow.)

College	Program		Online + Hybrid		Selmer		Total	
			Fa	Sp	Fa	Sp	Fa	Sp
CAAS	B.S. with a major in Agriculture	Number of FT	57	69	--	--	57	69
		Percent of FT					70.4	79.3
		Number of PT	18	12	6	6	24	18
		Percent of PT					29.6	20.7
IGA	B.S.B.A. with a major in Management	Number of FT	24	39	3	6	27	45
		Percent of FT					37.0	61.6
		Number of PT	40	25	6	3	46	28
		Percent of PT					63.0	38.4

**Sample Dual Enrollment Summary Table:**

**Dual Enrollment Course Offerings  
2016-2018**

Location	Disc	Num	Title	Hrs	Fa 16	Sp 17	Fa 17	Sp 18
Adamsville High School	BIOL	110	Intro Cell Biology & Genetics	4	X		X	X
Briarwood Junior High School--Camden	ENGL	111	Composition	3	X		X	
	HIST	201	Hist Of U S	3	X		X	
	HIST	202	Hist Of U S	3		X		X
	ENGL	112	Composition	3				X
Clarksburg High School	PLSC	110	Intro Plant & Soil Sci	3	X	X		X

**Sample General Education Summary Table:**

General Education  
Biological and Physical Systems  
Semester Credit Hours Taught by Full Time vs Part Time Faculty

	Fa 16	Sp 17	Fa 17	Sp 18	Fa 16	Sp 17	Fa 17	Sp 18
	<b>Main Campus</b>				<b>UT Martin Ripley Center</b>			
<b>Number of FT</b>	208	184	196	212	--	4	--	--
<i>Percent of FT</i>	96.3	93.9	89.1	96.4	--	33.3	--	--
<b>Number of PT</b>	8	12	24	8	12	8	12	12
<i>Percent of PT</i>	3.7	6.1	10.9	3.6	100	66.7	100	100
	<b>UT Martin Jackson Center</b>				<b>UT Martin Parsons Center</b>			
<b>Number of FT</b>	4	4	4	--	12	4	8	4
<i>Percent of FT</i>	50	33.3	100	--	37.5	14.3	28.6	16.7
<b>Number of PT</b>	4	8	--	--	20	24	20	20
<i>Percent of PT</i>	50	66.7	--	--	62.5	85.7	71.4	83.3



### Sample Worksheet for Calculating FT vs. PT Percentages in General Education:

#	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	INSTR	SUBJ	CRSE	SECT	TITLE	MAIN CAMPUS	PW - Ripley Center	JS - Jackson Center	PX - Parsons Center	PE - Selmer Center	SA - Somerville Center	ONLINE	Dual Enrollment	Dual Enrollment Location	PROGRAM TOTAL	
2	<b>FULL TIME</b>															
3	Brannen, Sally	ENGL	111	4	Composition		3									
4	Brannen, Sally	ENGL	111	8	Composition		3									
16	Elam-Derks, April	ENGL	111	2A9	Composition							5				
17	Elam-Derks, April	ENGL	111	3M1	Composition									3	Gleason High School	
18	Elam-Derks, April	ENGL	111	3J1	Composition				3							
29	Glass, John	ENGL	111	898	Composition		3									
30	Gouldier, Ashley	ENGL	111	881	Composition										3	Wall High School
31	Gouldier, Ashley	ENGL	111	NC8	Composition		3						3			
32	Gouldier, Ashley	ENGL	111	PS1	Composition										3	Fayette-Ware High School-Somerville
33	Gouldier, Ashley	ENGL	111	PW1	Composition			3								
69	Williams, David	ENGL	111	NC1	Composition								3			
70	Williams, David	ENGL	111	NC4	Composition								3			
71																
72					<b>TOTAL FULL TIME CREDIT HOURS</b>	<b>144</b>	<b>9</b>	<b>3</b>	<b>9</b>	<b>3</b>	<b>3</b>	<b>6</b>	<b>24</b>	<b>12</b>		<b>228</b>
73																
74					<b>PERCENTAGE FULL TIME CREDIT HOURS</b>	<b>82.75862069</b>	<b>100</b>	<b>50</b>	<b>60</b>	<b>20</b>	<b>100</b>	<b>60</b>	<b>36.36363636</b>			<b>72.91096667</b>
75																
76																
77	<b>PART TIME</b>															
78	Bishop, William	ENGL	111	3	Composition		3									
79	Bishop, William	ENGL	111	13	Composition		3									
80	Bishop, William	ENGL	111	A21	Composition										3	Gibson County High School-Dyer
81	Duncan, Cynthia	ENGL	112	PE1	Composition						3					
94	Jones, Lew	ENGL	111	PK3	Composition										3	Dickson County High School-Dickson
103	Watten, Lana	ENGL	112	13	Composition		3									
104																
105					<b>TOTAL PART TIME CREDIT HOURS</b>	<b>30</b>	<b>0</b>	<b>3</b>	<b>6</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>21</b>		<b>78</b>
106																
107					<b>PERCENTAGE PART TIME CREDIT HOURS</b>	<b>17.24117931</b>	<b>0</b>	<b>50</b>	<b>40</b>	<b>80</b>	<b>0</b>	<b>20</b>	<b>63.63636364</b>			<b>27.08113113</b>